



AUCTION DONATION FORM

Goods, Services, In-Kind Donations

Auction proceeds support the Student Financial Assistance and Faculty Professional Growth programs at The Bishop's School.

FORM DEADLINE: APRIL 2, 2021

DONOR DETAILS - For more information or to donate online visit auction.bishops.com

Donor/Company: (As you want to be listed) _____

Address: _____

City, State, Zip: _____ Phone: _____

Email: _____ Website: _____

The below person may be contacted to clarify details and will be listed as the contact for donation redemption, unless noted otherwise.

Contact Name: _____ Contact Title: _____

Contact Phone: _____ Contact E-mail: _____

DONATION *Please complete a separate form for each donation.*

Item Value: \$ _____ Donation is a: Certificate/Voucher Tangible Item Both
 (Estimated Fair Market Value)

Description: (Who, What, Where, How Many etc.) _____

Restrictions: (Exclusions, black-out dates, limitations, etc.) _____

Expires: Never 11/7/2021 (6 months from Auction) 5/7/2022 (1 year from Auction) Other: _____

Providing promotional materials? (Business cards, flyers, etc.) No Yes (Describe) _____

DONATION TRANSFER

Donated item is included/attached.

Donated item will be mailed/delivered to The Bishop's School. Delivery date: _____

Please have auction staff pick-up donated item. Pick-up date: _____ Location: _____

Please have auction staff create a gift certificate.*

* Contact details listed above will be included on gift certificates for winners to redeem. Please specify if otherwise.

SIGNATURE: _____

DATE: _____

RETURN FORM TO:

auction@bishops.com

The Bishop's School Auction • 7607 La Jolla Blvd • La Jolla, CA 92037-4799

auction.bishops.com

Please retain a copy of this form for your records. Your donation may be tax deductible. Consult your tax advisor. Tax ID: 95-1642362.

OFFICE USE ONLY

DATE: _____

TRACKING: _____